

BOARD OF INTERMEDIATE EDUCATION: ANDHRA PRADESH: HYDERABAD



**APPLICATION FOR SHIFTING PRIVATE JUNIOR COLLEGE
FORM -III**

SECTION - A (GENERAL INFORMATION)

1) Name of the junior college

a) College Code:

b) Name of the existing place with H.No.

c) Village / town / city / pin code

d) Revenue Mandal

e) District

f) Telephone No. (With STD Code)

g) Assembly segment No. & name

h) Habitation code

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2. Year of starting of the college

*(Permission orders issued by
Govt. / B.I.E. to be enclosed)*

3. a) i) Name and address of the society
proposing to shift the college
with Registration No.

:

Pin

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ii) Name of the Secretary & Correspondent
of the society with phone No.
(DIE Approval Proceedings No. & date)

4. Provisional Affiliation extended up to :

*(Copy of the latest affiliation
order should be enclosed)*

SECTION - C (Financial Information)

10. Application fees Rs.500/- & Inspection fees to be paid:

<i>S/ No.</i>	<i>Area</i>	<i>Inspection fee</i>
a	Municipal Corporation / G.H.M.C. Areas	Rs. 20,000/-
b	Municipalities	Rs. 15,000/-
c	Gram Panchayats (other than a, b above)	Rs. 6,000/-

Fee once paid shall not be refunded (or) adjusted.

Details of D.D. drawn in favour of the Secretary,
Board of Intermediate Education, A.P., Hyderabad
Enclose original DD to the first copy of the
filled in application and xerox copy of the
DD to another set of application

DD No.

Date :

Amount: Rs. :

Name of the

Issuing Bank :

SECTION - D (Land)

11. Extent of land provided for playground to : Extent of land:
the college by the society at the new place Place District
(A minimum of 2 acres of land is to be provided)

12. Whether the land is owned by the society (or): OWNED / RENTED
Rented?

Date of registration _____ Doc.No. _____

Office of registration _____ Place _____

Period of lease ____ years. From _____ To _____

(Copies of the registered documents in favour of the society should be enclosed)

13. Whether the sketch plan of the land drawn : Yes / No
by a licensed architect giving dimensions
and details of survey / patta numbers, name
of the place, district etc. is certified by the
concerned MRO?

14. Distance of the land from the proposed :
college.
(Distance of the land should be within 5 km
from the proposed college).

SECTION - E (Building)*(To where the college is proposed to be shifted)*

15. Whether the proposed building is owned : Yes / No
by the society?

Date of registration _____ Doc.No. _____

Office of registration _____ Place _____

(Registered documents showing the title of the ownership in the name of the Society / College may be enclosed)

16. If the building is taken on rent, Yes / No
whether a copy of the registered Date of registration _____ Doc.No. _____
lease deed executed for a period of Office of registration _____ Place _____
five years in the name of the Society / College is enclosed? Period of lease ____ years. From _____ To _____

17. Whether permission is obtained from Municipality / : Yes / No
Corporation / Gram Panchayat to run the college in
the proposed buildings along with plan(s).

a) Date of approval of building plan.

b) Designation of the approving authority.

18. Whether, a) Structural soundness certificate is enclosed : Yes / No
b) Sanitary certificate is enclosed : Yes / No

19. Total building space (Sq.ft.) earmarked for the proposed
junior college as per norms *(A minimum plinth area of
8000 Sq.Ft. is to be provided for a college with 2+2 sections)*

20. a. Whether the plan of the building drawn to : Yes / No
scale by licensed architect approved
by the competent authority and also certified
by the Principal of a nearby Govt.Jr.College
after physical verification is enclosed?

(A copy of the approved building plan by the concerned authorities to be enclosed)

- b. Details and description of each room with its measurements shall be furnished
separately as per the following proforma: (Separate sheet may be enclosed)

Sl. No	Building No.	Room No.	Dimensions (in feet)	Carpet area (in Sq.ft.)	Purpose for which it is used
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
	Grand Total				

Note: Room numbers and total carpet area mentioned here shall be reflected in the plan.

- c. Whether the building is completed and ready for shifting the junior college? : Complete / Incomplete
- d. Whether there are any institutions existing in the same premises in which the proposed junior college is to be shifted? : Yes / No
- e. If the answer is yes for 20.d. whether a No objection certificate from the competent authority giving permission to start the newly proposed junior college in the same premises is enclosed. : Yes / No
21. Whether Fire Safety Certificate issued by the competent authority enclosed? : Yes / No

Date of issue _____ Designation of issuing authority _____

Note: 1) *If the private management intends to shift to a premises where other educational institutions are being run, a no objection certificate to run the proposed junior college has to be submitted from the authority which permitted the institution that has been functioning in the same premises.*

2) *The lease deeds for the college buildings shall specifically be executed in the name of the society but not otherwise. The schedule of the property, door numbers, survey numbers and the purpose for which the building shall be used has to be mentioned clearly. All the details given regarding door numbers survey numbers and other details given in the lease deed shall be reflected in the building plan. The existing accommodation shall be clearly demarcated in the building plan. Failure to comply with the above requirements will result in summary rejection of the application.*

DECLARATION

I
(Name & Designation)

of Society / College hereby
declare that the details given above are true and correct to the best of my knowledge.

I also understand that in case of particulars furnished are found incorrect at any stage, the sanction accorded is liable to be withdrawn without giving any reasons therefor.

I declare that the college will not be shifted to the proposed place without proper orders from the Board of Intermediate Education.

Signature of the Correspondent /
Secretary of the Institution / Society
(with office seal)

(Resolution of the society in support of the above declaration should be enclosed)

LIST OF ENCLOSURES TO BE SUBMITTED:

- 01) Copy of college sanction orders issued by the Government / B.I.E.
- 02) Copy of latest affiliation order.
- 03) Copies of F.D.Rs. (Corpus Fund).
- 04) Copy of resolution of the governing body (along with signatures of all the members) with reasons for shifting.
- 05) Copy of the proceedings of DIE approving the Secretary & Correspondent.
- 06) D.D. towards inspection fee.
- 07) Registered ownership / registered lease deed (for five years) for the building.
- 08) Registered ownership / registered lease deed (for five years) for the land.
- 09) Approved building plan and photographs of the building and classrooms with attestation of Principal, Government Junior College.
- 10) Approved plan of land.
- 11) Sanitary certificate issued by Medical Officer / Sanitary Inspector.
- 12) No objection certificate issued by competent authority to start the college in the proposed building.
- 13) Fire Safety certificate issued by the competent authority.