

**BOARD OF INTERMEDIATE EDUCATION, A.P., NAMPALLY, HYDERABAD.**  
**ANNEXURE-VI**  
**APPLICATION FOR ISSUE OF DUPLICATE INTERMEDIATE PASS CERTIFICATE**

1. Name of the applicant (in block letters) :
2. Address of the applicant :
3. Father's Name :
4. College through which the applicant appeared for the Intermediate Public Exam, and passed :
5. The Month & Year of the Examination and Regd. No. with which the applicant appeared for the I.P.E. :
6. Reasons under which the application for the Issue of Duplicate Inter Pass Certificate is made :
7. Whether the damaged Original Pass Certificate is available and enclosed
8. **IF LOST:**
  - a) Whether police enquiry certificate is enclosed to the effect that the pass certificate lost is beyond recovery :
  - b) Whether an affidavit regarding the loss of the Original Inter Pass Certificate beyond recovery By 1<sup>st</sup> Class Magistrate/Notary is attached :
9. Whether the Challan/D.D in favour of Secretary B.I.E., A.P., of S.B.I. or S.B.H., for Rs.1000/- Towards fee for obtaining a duplicate Inter Pass Certificate is enclosed (Name of the Bank & Date of Challan to be mentioned) :

**DECLARATIONS**

- 1) I, \_\_\_\_\_ do hereby declare that my original Pass Certificate bearing Regd. No. \_\_\_\_\_ of I.P.E. March/June/September, \_\_\_\_\_ is neither suspended nor cancelled by the competent authority.
- 2) I solemnly declare that the particulars furnished above are true to the best of my knowledge and belief.

**SIGNATURE OF TH CANDIDATE**

**NOTE:** The furnishing of inaccurate or false particulars will entail, besides withholding of the duplicate pass certificate, such disciplinary action as may be called for or deemed fit by the Secretary, Board of Intermediate Education.

**IDENTIFICATION CERTIFICATE**

I, Certify that the above particulars furnished by the candidate have been verified and found correct with reference to records of the college and the applicant Sri. \_\_\_\_\_ is the same person to whom the original Intermediate Pass Certificate was Issued and that the Issue of the duplicate to the candidate is recommended.

SIGNATURE OF THE PRINICIPAL WITH SEAL

Station:

Date:

**The following certificates should be sent along with applications without fail.**

1. Original Police Enquiry Certificate to effect that the Intermediate Pass Certificate cum-Memo of marks lost is beyond recovery and the enquiries have been made to trace the original certificate but in vain. In case the loss of both S.S.C and Intermediate Certificate is certified in a single certificate and the original is submitted to SSC Board, the Xerox copy should be attested by a Gazetted Officer.
2. An affidavit on non-judicial stamp paper / special adhesive stamp worth of Rs.10/- by 1<sup>st</sup> class Magistrate / Notary (as proforma).
3. Bank Challan of Rs.1000/- for duplicate and Rs.2000/- for triplicate.

NOTE: If the spoiled Intermediate Pass Certificate is available or in case any pieces of it are available they may be sent to this office along with the application. In case, the damaged original certificate is enclosed, police Enquiry Certificate and Affidavit (Notary) not required.

**AFFIDAVIT (Proforma)**

I, \_\_\_\_\_ S/o, D/o \_\_\_\_\_ aged \_\_\_\_\_  
Years R/o \_\_\_\_\_ occupation \_\_\_\_\_ solemnly on oath and  
affirmation declare as under:

1. That I have appeared for two-year Intermediate Public Examination held in the month and year of \_\_\_\_\_ with Regd. \_\_\_\_\_ through \_\_\_\_\_ College.
2. That the original Certificate issued to me by the Board of Intermediate Education, has been lost by me while \_\_\_\_\_ \*\* \_\_\_\_\_ and inspite of my best efforts I am unable to trace it and it is beyond recovery. In case it is traced in future, I shall submit it to the Board of Intermediate Education, Andhra Pradesh, Hyderabad for cancellation.
3. That I am in need of duplicate copy of the said certificate for which purpose I am hereby making the declaration as required by the Secretary, Board of Intermediate Education.

**Station:**

**DEPONENT**

**Date:**

**\*\*TO MENTION THE REASONS FOR THE LOSS**